



# THE GREEN INITIATIVE FUND

## Grant Application Guidelines 2019-2020

---

The Green Initiative Fund (TGIF), sponsored by the Student Sustainability Collective (SSC), provides funding for projects that reduce UC San Diego's negative impact on the environment and that make UC San Diego more sustainable in both the social and environmental sense. The SSC is an independent commission within the Associated Students (A.S.).

---

In order to ensure equitable distribution of TGIF, the SSC has established a series of principles and criteria which clarify the funding process. All projects to be considered for TGIF funding must meet the following criteria:

### STUDENT-RUN, ON-CAMPUS PROJECTS

- TGIF funds are intended for use for *on-campus* projects, but exceptions may be made for *off-campus* projects that have a strong sustainable focus and a tangible impact on UCSD. Any such exceptions are at the discretion of the Grant-making committee.
- Projects must have a clearly-defined, measurable outcome to promote environmental and/or social sustainability on UCSD's campus.
- Project proposals may **ONLY** be submitted by currently enrolled undergraduate UCSD students or on behalf of student organizations that have significant undergraduate involvement. Outside organizations, staff, and faculty may not apply. However, students are encouraged to apply in collaboration with faculty and/or staff advisors to help with project implementation.
- Projects must have significant undergraduate student involvement. Significant undergraduate involvement entails that no less than 75% of the team actively working on the project must be UCSD undergraduate students. It is preferred that the working team is comprised entirely of currently enrolled UCSD undergraduate students.

### FACULTY/ADMINISTRATION SUPPORT & APPROVAL

- Projects must have received all necessary written approval by appropriate campus officials prior to consideration.
- TGIF will not support projects already mandated by law or UCSD policy directive (e.g., standards for new building construction), since UCSD is already obliged to allocate funds for such projects. TGIF will fund projects which **go above and beyond** the minimum requirements.

- It is preferred that technical projects requiring the purchase and use of technical products and/or possible toxins have an experienced advisor. The advisor should be involved in the project from the time of application through the time of completion. The Grant-making committee may decide if an advisor is required for the project.

#### SSC COOPERATION & FOLLOW-UP

- All projects shall have a mechanism for evaluation and follow-up after funding has been dispersed. At minimum, a project plan must include a report made to the Grant-making Committee after successful (or unsuccessful) implementation. If a project is expected to have ongoing benefits such as annual cost savings, the project plan must include a mechanism for tracking, recording, and reporting these benefits back to the Grant-making Committee on an annual (or more frequent) basis.
- Projects that are granted TGIF funding are required to present their work at the 2019-2020 TGIF Symposium and Banquet to be held in Spring Quarter. This presentation is **mandatory**. Failure to attend and present will negatively affect the organization's and/or individual's chances of receiving funding from TGIF in the future.

#### IMPORTANT

- The Green Initiative Fund **CANNOT** finance travel, labor, or events.
- The Green Initiative Fund **CANNOT** finance any purchases made over summer.
- The Green Initiative Fund **CAN** fund items used for projects that meet the above criteria. Please contact the TGIF Director of the SSC with questions regarding specific items that can/cannot be funded.

The **Winter Cycle** application deadline will be **February 14th, 2020**. The TGIF Committee reserves the right to interview applicants to gather more information about initiatives. Please submit final applications via the Google Form. Questions about the application should be directed to the TGIF Director, Avery Robinson, at [tgifucsd@gmail.com](mailto:tgifucsd@gmail.com).

The TGIF **Fast Track** application deadline is **April 24th, 2020**. This application is intended for projects requesting \$500 or less. Applications for the Fast Track are accepted on a rolling basis, thus applications will be viewed and decisions made in the order in which they were received.

**Please note: All TGIF project funds not used or remaining in your account on June 12, 2020 will be taken back by the Student Sustainability Collective. To avoid this, aim to make all purchases by May 8th, 2020.**

We look forward to reviewing your proposals,

The Green Initiative Fund Committee  
UCSD SSC